



Ansdell & Fairhaven Parish Council

To all members of Ansdell & Fairhaven Parish Council

You are hereby summoned to attend the full council meeting of the Parish Council to be held on Thursday 4th September 2025 at 7pm at the Ansdell Institute, Lytham St Annes.

Gill Flynn
Interim Clerk

1.Apologies for absence.

2.Declarations of interest and dispensation considerations.

3.To approve the minutes of the meeting held on 14th August 2025.

4.Public participation

Matters brought to the parish council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, the section will typically be limited to 20 minutes although the Chair, may at their discretion, extend this.

5.Financial items.

Expenditure

To consider and approve the following payments.

BACS	HMRC	PAYE & NI / NI employer contributions	£533.38
BACS	EasyWebsites	Web hosting and emails monthly DD	£63.36
BACS	Staff salary	July/August	£1221.93
BACS	Clerk's expenses	July -Sept (office and printing costs)	£61.56

Income

BACS	Fylde BC	Precept #2	£49,737.00
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Bank Reconciliation

Total income £49,738.00.

Total expenditure £11,702.57.

The bank account balance as of 26th August 2025 £38,035.43 (before the above payments have been made and precept received).

6.Planning applications and matters.

25/0477 3 Highgate Place, Lytham St Annes FY8 4QJ. Single storey rear/side extension with external alterations to dwelling including use of part of existing garage as habitable accommodation.

25/0476 60 Alder Grove, Lytham St Annes FY8 4LA. Alterations and extensions to dwelling, including: 1) raising of ridge height to dwelling, 2) formation of two-storey extension to rear (facing alder grove) over existing single storey element, 3) formation of two-storey extension to rear with roof level accommodation, 4) rendering of property, 5) alterations and new windows / doors to all elevations

7.To consider the update of the LCC site review, costs for siting new SpID poles and the purchase of a solar panel speed indicator device.

8.To consider the update on the Ansdell and Fairhaven business survey.

9.To consider adding action logs for Councillors and the Clerk to the minutes.

10.To receive an update on office space for the Parish Council.

11.To consider and approve a capped amount for large grant applications.

12.To consider the following updates from the Community Engagement and Events Committee:

- Food Glorious Food event and the Charity Switch-On Ball
- The Ball - to agree payment method and deadlines
- Community Day update
- Christmas lights switch on event (including structural survey and the installation of features, Christmas tree & lights)

13.Reports and correspondence (information only).

- Ansdell in Bloom grant application – circulated to Councillors.

14.Exclusion of press and public.

To resolve that, under the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted – Employment matters.

15.To agree the date and time of the next meetings October to December.

Press and public are welcome.